

## **RCTC Discipline Policy**

All cast members are expected to follow the rules of conduct for the purpose of safety and a smooth running program. To ensure that rehearsals are conducted in an orderly fashion, allowing the experience to be enjoyable and the most beneficial to all involved, RCTC has adopted the following discipline policy:

Warnings will be given for the following:

1. Behavior that interrupts the positive nature of rehearsals
2. Disrespectful behavior to staff, volunteers or fellow cast members
3. Missing rehearsal without notice
4. Repeated failure to listen, follow directions, or participate in rehearsal

**First Offense:** Verbal warning-given to child

**Second Offense:** Cast member will be asked to sit out of the rehearsal and parent will be notified

**Third Offense:** Written warning will be given to the parent and the artistic staff will be notified of the repeated behavior

**Fourth Offense:** Conference between the Executive Director, child and parents. Child may be dismissed from the production- no refunds will be given.

Certain extreme negative behavior (fighting, physical intimidation, verbal harassment or otherwise) may warrant an immediate dismissal upon the discretion of the RCTC Executive Director.

Cast Member's Name: \_\_\_\_\_

My cast member and I have read and discussed the Discipline Policy for participation in RCTC.

Parent or Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Cast Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

When not at the rehearsal hall or theatre, a parent or guardian can be reached at:

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_